Meeting Minutes
FY13 Student Technology Fee Committee

Meeting called to order on April 11, 2012 at: 12:00pm
In Attendance: Abraham George, CIO; Mary Covington, Exec. Dir. IT Services; Wayne Summers, Dept. Chair TSYS; and Julie McKenzie, Business Analyst.
SGA representatives were: Antonio Orsborn, Caleb Bolden and Amman Araya.

• Introduction of committee members

• Abraham George covered a brief overview for the SGA members regarding the purpose of the Student Technology Fee Committee, how the funding is generated, what its purpose is and pointed out that the funding has stipulations as to how it can be allocated. Mary Covington read out loud the criteria for funding is as follows "The purpose of the Student Technology Fee is to enhance direct instructional support for students in for credit courses."

• Copies of the New and Continuing Student Technology Fee Applications spreadsheets were distributed.

• The projected budget for FY13 is $1,146,642.00

• The total of Student Technology Fee applications submitted totaled $2,617,147.48, of those application a total of $983,212.95 were disqualified due to not meeting the Student Technology Fee guidelines set forth by the Board of Regents.

• STF 242 submitted for Promethean clickers was discussed and suggestion of changing to turning point clickers to standardize the clickers used on campus. The application was partially approved.

• STF 243 submitted for Atomic Learning which has 150 software tutorials and is available in CougarNet on the MyTech tab, was discussed and approved.

• STF 244 submitted for Upgrading existing software and replacement of two (2) old computers in the Office of Disability was discussed and approved.

• STF 245 submitted for specialized technology training in the use of assistive technology for disability students was discussed and approved.

• STF 246 submitted for equipment to create a fully functioning on demand, turnkey solution for video recording in specialized classroom was discussed and denied, as it does not directly help the larger student population in direct instruction. It was suggested that grant funding be sought.
• STF 247 submitted for the creation of two (2) new student assistant positions to help in digital media, was discussed and disqualified.

• STF 248 submitted for continued funding of two (2) current student assistant positions in Digital Media was discussed approved.

• STF 249 submitted for HP desktops and one printer for residence life lab was discussed and denied due to the current computers in this area are less than six months old and does not directly help the larger student population.

• STF 250 submitted for cameras in the classroom at Carpenter building was discussed and denied.

• STF 251 submitted for 19 computers in main art lab to replace four-year-old systems currently in the classroom was discussed and partially approved.

• STF 252 submitted for essential software for computers in the main art lab was discussed and partially approved due to a portion of the request being for faculty use.

• STF 253 submitted for hardware and software to enhance the learning and service to the school and local community was discussed and denied. It was stated by the SGA students that this is a 50-100% online course.

• STF 254 submitted for scanners, software and 24 HP computers and printing supplies was discussed and partially approved.

• STF 255 submitted for a robotic cutting tool was discussed and denied.

• STF 256 submitted for adding two (2) projectors in two (2) classrooms and upgrading audio playback equipment was discussed and denied.

• STF 257 submitted for printers and peripherals for new video production lab to benefit 200 students was discussed and approved.

• STF 258 was submitted for video equipment for computer lab being established was discussed and denied. Per student technology voting members, this does not help larger student population.

• STF 259 submitted for installation of 60" LED internet ready televisions was discussed and denied.

• STF 260 submitted to replace four (4) computers in a special laboratory (GEMS lab) in CCT 445 was discussed and it was concluded that the submitting
department would fund this project from within the department.

- STF 261 submitted for continuation of installation and upgrade of new and existing audio-visual equipment in labs and classrooms was discussed and approved.

- STF 262 submitted for printing supplies for open labs across campus was discussed and partially approved. The SGA committee members stated only partially fund this project due to the abuse of printing CSU students have shown in the past year. If a student found toward the end of the semester they had not used their entire allotted amount, the student would print random items or blank pages, up to 600 pages, at the end of the semester.

- STF 263 submitted for eight (8) new networked printers for open computer lab was discussed and approved.

- STF 264 submitted for continuation to fund two 19-hour per week student assistant positions to help support the mission of classroom and lab support teams was discussed and approved.

- STF 265 submitted to replace and upgrade audio-visual equipment in 11 classrooms on the first floor of Howard Hall was discussed and partially approved. The remainder of the request has been put on hold until further funding is available.

- STF 266 submitted to replace and upgrade audio-visual equipment in 10 classrooms on the second floor of Howard Hall was discussed and partially approved with the remainder of request put on hold until further funding is available.

- STF 267 submitted for replacement computers for the open lab was discussed and approved.

- STF 268 submitted for continuation of support for part-time Help Desk Services for Riverpark lab at Dillingham Center was discussed and approved.

- STF 269 submitted for continued annual renewal of Minitab software was discussed and approved.

- STF 270 submitted for continuation of annual renewal of Microsoft Campus Agreement License was discussed and approved.

- STF 271 submitted for continuation of MS Office - Student Option was discussed and denied due to the high cost and low number of downloads. The committee suggested that this product be reintroduced at a later date.
• STF 272 Submitted for annual renewal of Can-8 software was discussed and approved.

• STF 273 submitted for the annual renewal of AutoCad was discussed and approved.

• STF 274 submitted for annual renewal of Maple software maintenance was discussed and approved.

• STF 275 submitted for the annual renewal of Mathematica Subs w/Network Licenses was discussed and approved.

• STF 276 submitted for continued support of Deep Freeze software maintenance was discussed and approved.

• STF 277 submitted for continued renewal of MATLAB was discussed and approved.

• STF 278 submitted for the purchase of a 20-iPad portable lab to enhance teaching and learning in classes was discussed and denied as it did not meet the student technology fee criteria and was found to be mainly for faculty use.

• STF 279 submitted for the replacement of five (5) desktop computers in Stanley Hall 102 was discussed and it was denied funding although discussed that these computers be replaced using the refurbished computers from STF 321.

• STF 280 submitted for the continued renewal for Finale music software was discussed and approved.

• STF 281 submitted for the continuation to fund two (2) full time positions and one (1) part-time position in the open lab was discussed and approved.

• STF 282 submitted for continuation to fund one (1) full time position and four (4) student assistants in the Student Repair Shop was discussed and approved.

• STF 283 submitted for the continuation to fund two (2) 19 hours per week student assistant positions was discussed and approved.

• STF 284 submitted for the continuation to fund full-time, part-time staff and student assistants for Help Desk and 24/7 lab was discussed and approved.

• STF 285 submitted to replace three (3) 12-year old printers in the keyboard lab, iMac lab and student lounge computer lab at Riverpark was discussed and approved.
• STF 286 submitted to purchase three (3) scanners to replace six (6) year old scanners in two (2) Riverpark computer labs was discussed and approved.

• STF 287 submitted to replace eleven (11) aging five (5) year old iMacs in the Broadway Crossing 24-hour computer lab at Riverpark was discussed and denied.

• STF 288 submitted for the continued renewal of Tegrity lecture capture software was discussed and approved.

• STF 289 submitted for the continued renewal of Gil/Galileo maintenance was discussed and approved.

• STF 290 submitted for continued financial support of student printing in the libraries was discussed and approved.

• STF 291 submitted for continued funding of two (2) student assistants in the Reference/Commons help desk of the library was discussed and approved.

• STF 292 submitted for continued renewal of NAXOS Jazz databases was discussed and approved.

• STF 293 submitted for the continued renewal of Classical Music Library was discussed and approved.

• STF 294 submitted for wireless internet upgrade in Schwob Library was discussed and denied.

• STF 295 submitted for continued renewal of JSTOR Arts and Sciences Collection II, III, IV, V and JSTOR Life Sciences Collection was discussed and approved.

• STF 296 submitted for continued renewal of Wilson Omni-File database was discussed and approved.

• STF 297 submitted for continued renewal of Communication and Mass Media Complete was discussed and approved.

• STF 298 submitted for continued renewal Chemical abstract Society SciFinder Database was discussed and approved.

• STF 299 submitted for continued renewal of ARTstor Database was discussed and approved.

• STF 300 submitted for continued renewal of America's Newspapers Database was discussed and approved.
• STF 301 submitted for funding for 2 part-time student assistants to assist library staff in helping students with computer related issues was discussed and denied. Although it was brought into discussion of a UITS Tech possibly spending half a day in the library to help with technical issues.

• STF 302 submitted for twenty (20) new laptop computers was discussed and denied. There are currently twenty-six (26) laptops in place in the library.

• STF 303 submitted for a laptop charging station to provide battery charging for the 20 new laptops was discussed and denied.

• STF 304 submitted to subscribe to the Project MUSE database was discussed and approved with the possibility of future funding being shared among the four (4) colleges.

• STF 305 submitted for two (2) 11.7 x 17 inch flatbed scanners for the library was discussed and approved.

• STF 306 submitted for thirty (30) Google Chrome Books for use by students in the Library Information Commons was discussed and denied.

• STF 307 submitted for New Technology including the modern digital audio-visual recording devices and high-end software such as Olympus digital recorders, Canon PowerShot digital cameras, Adobe Creative Suite 5 and iMac desktop computers for the Saber was discussed and denied, as it does not meet with the criteria of helping the larger student population.

• STF 308 submitted for the continued renewal of Education Master suite (AutoCAD) for Theatre Students was discussed and approved.

• STF 309 submitted for the continued renewal of DyKnow software was discussed and denied. SGA students stated, "this is the worst software ever" and not being used in the larger student population.

• STF 310 submitted to upgrade wireless coverage to increase performance in Library, Center for Commerce and Technology and Jordan Hall was discussed and partially approved.

• STF 311 submitted to increase network based file storage to support upcoming student information system and portal projects was discussed and denied, as it did not meet the student tech fee criteria.

• STF 312 submitted to create a new student assistant position to assist with the support of existing and new wireless infrastructure was discussed and denied, as
it did not meet the student tech fee criteria.

- STF 313 submitted for the annual renewal of Novell Login Services was discussed and denied, as this is an administrative item and does not meet the criteria for student technology fees.

- STF 314 submitted for tablet-based diagnostic tool that will allow UITS to diagnose and resolve any wired or wireless network problems was discussed and denied, as this is an administrative item and does not meet the criteria for student technology fees.

- STF 315 submitted for new larger screen for overhead projector in Woodall 147 was discussed and denied the funding but found to qualify for UITS Classroom technology to provide the requested item.

- STF 316 submitted for Catalyst Characterization equipment for instructional purposed was discussed and denied.

- STF 317 submitted for installation of Smart Board system in lab classroom Lenoir 110 was discussed and denied.

- STF 318 submitted for the purchase of digital interactive display and scanner for Woodall 147 was discussed and denied.

- STF 319 submitted to equip Lenoir 106 classroom with permanent ceiling fixed computer projector with retractable projection screen and loudspeaker system was discussed and denied. UITS Classroom Support with work with Plant Operations on this due to room not designed to have mounted projector.

- STF 320 submitted to purchase Follow Journey to Plant Earth DVDs, a laptop computer, one LCD projector and portable pH/Ion/Dissolve Oxygen meter to improve quantitative analysis was discussed and partially funded. The part that was not funded UITS has made a commitment to fund.

- STF 321 submitted to replace thirty-one (31) computers in special laboratory (Tutoring Lab) located in CCT 450 was discussed and approved with the understanding that the thirty-one (31) computers coming out of this lab will be turned in to UITS to be refurbished for use to complete other student technology fee applications.

Meeting was adjourned at 3:15pm